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TO : Chief of Procurement and Supply

23 January 1953

FROM : Chief, Budget Division

SUBJECT: Revised Chart of Allotment Accounts - FY 1953

1. The revised chart of accounts for FY 1953 which is transmitted herewith contains the new basic allotment account symbols for the DD/P area reflecting the merger of 030 and (PC) activities. It also brings up to date the changes due to other Agency reorganizations and includes the additional accounts that have been established since the original 1953 FY chart was issued, as of 7 July 1952. A sheet showing how the symbols are constructed is also attached for your information.

2. The chart includes both the old and the new symbols in parallel columns in order to ease the conversion. Changes in the basic symbols outside the DD/P area have been held to a minimum. All the changes, in fact, result from the need for providing for appropriate symbols to identify the merged DD/P area activities within the framework of the present accounts system.

3. Please note that within the areas other than the DD/P merged group, the new chart differs from the predecessor chiefly in the 5th and 6th integer positions. Here the present 00 and 99 are superseded by numbers assigned to identify the type of funds (Vouchered or Unvouchered) and area (Departmental; Overseas) in the 5th position, and certain functions and/or activities in the 6th position, as explained in the statement of description attached to the chart.

25X1A

4. Both the old and the revised symbols should be cited on all documents processed in January, 1953. Only the new symbols should be used beginning 1 February 1953.

5. The Comptroller's Office will establish and maintain the allotment account symbols and also the numerical overseas location code now in use which identified the country. The latter code is being brought up to date and will also be distributed in the near future.

6. All inquiries concerning the interpretation of the code, and the assignment of allotment account and location code symbols should be directed to the Budget Division, Extension 721.

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Attachments: 60

Document No. 3

Index in Class. ☐

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